

The Institution of Engineers (India)

AN ISO 9001 : 2008 CERTIFIED ORGANISATION

"97 Years of Relentless Journey Towards Engineering Advancement for Nation Building"

(ESTABLISHED 1920 INCORPORATED BY ROYAL CHARTER 1935)

PUNE LOCAL CENTRE

1332, Shivajinagar, JM Road, PUNE - 411 005.

Er. G.S.Mundada, FIE
Chairman

Er. A.K.Nigohjkar, MIE
Honorary Secretary



Phones : 020-25533376, 25520239

Fax : 020-25530150

E-mail : plc.iei@gmail.com

Web-site : www.ieipune.org

Ref: - IEI/PLC/Tender/about contract/2017

DATE : 27/02/2017

Tender / Quotation for Providing Cleaning Services

Tender/ Quotations are invited for providing following services on contract basis for the period from 1 April 2017 to 31 March-2018.

A) Our Requirements:-

1) Gardening : (Mali)

For maintaining Garden and cleaning of outside premises including watering the plants, lawn, flowerpots / bed etc as per instructions from the management. (Part-time for 4hours one person) Monday to Saturday

2) Cleaning: (Sweeping)

a) Building, Office, Class rooms, passages, library, auditorium, halls (floors & windows, etc.), two person from 12 noon to 6pm, Daily. And earlier as per requirement on special event.

b) Wet cleaning. (scavenging):

All toilets, Latrines, washbasins including cleaning of walls & tiles of Toilet blocks one labour: 3pm to 7 pm. Daily

3) Support Staff for events:

Arranging chairs, tables, LCD Projector, public address system in Firodia and Kale Hall. One person: part time 5pm to 9pm. Daily

B) Conditions:

a) The contractor will sign an agreement to comply with all the legal requirements for supplying labour.

b) Payments will be done by cheques only.

c) The contractor should provide all the equipments, accessories, chemicals mopping cloth, brooms, ladders etc.

d) No child labour will be allowed.

e) The contractor should provide proper gloves masks etc. to the labour./worker.

**C) The quotation in closed envelope should reach the office of
Hon. Secretary on or before 20th March 2017, by 5.00pm**

(Er. A. K. Nigohjkar)
Hon. Secretary

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Ref: - IEI/PLC/Tender/Printing/2017

DATE : 27/02/2017

Tender- Quotations for the Printing works for the period of April 2017 to 31 March - 2018

Quotations are invited for providing following printing services for the period of April 2017 to March 2018, for the Pune Local Centre of the Institution of Engineers (India) on the terms and conditions to be decided in the final order.

Our Requirement

1) Compiling text and setting Photographs for Four color News letter in e-version. Minimum 4 pages. Also quote for additional per page. The Editor / Hon. Secy. shall send the matter to printer by 26th day of each month. The final draft should be ready by 1st day of next month . Final e - copy to be send to web manager by 4th day of the month of News letter.

1) Printing of Annual Technical Journal 200 Copies (1/4th Demy Size)

- Cover: design & printing Four Colour, laminated as per sample on 250 GSM Art Card Paper.
- Inside matter: Black and White in two columns as per sample, on 80 GSM Mat
- Sectioned Soft Binding.
- Approx 150 to 200 pages. (quote per page basis)

2) Printing and supplying, Invitation Cards along with envelopes: 200 each for 10 to 15 events per annum. (Sample available in the office)

3) Printing and supplying Brochures, two or three fold, on glossy 120 gsm. Paper for conferences / seminars/ workshop etc (samples available in the office)
Quantity will vary from 500 to 3000 Four Color.

4) Any other printing work such as visiting Cards, identity Cards etc. (Give rates for per 100 Cards) as per sample.

NOTE : The quotation, in closed envelopes from reputed & reliable printing firms with samples should reach the office of Hon. Secretary, the Institution of Engineers (India) Pune Local Centre on or before 20th March 2017. 5.00pm.

(Er. A. K. Nigohkar)
Hon. Secretary

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QUOTATIONS in closed envelope are invited for the work of "CANTEEN SERVICE" at the premises of Pune Local Centre of The Institution of Engineers (India), Shivajinagar, Pune – 411 005.

Our Requirement:-

- 1) Tea/ Coffee
 - a) For Staff and Visitors –Quantity - about 10X2 times daily.
 - b) For AMIE Students – on specified days – about 20 Cups on each occasion
- 2) Tea/ Coffee and Snacks –
For Guests and Audience on the occasions of events/ functions about 60 to 80 persons.

Conditions:-

- The Centre will provide one small room (pantry) with kitchen platform, sink and water.
- All items & accessories such as gas stove, Gas Cylinder, utensils, paper cups & dishes, paper napkins, spoons etc. to be provided by the vendor. Water storage of at least 50 lit. to be provided by the Contractor.
- The Centre has some Glasses, Cups, Melamine Dishes etc. those could be used for Staff and Members attending meeting.
- The vendor shall not provide catering to any other person's / organizations, offices etc. not connected with the Institution.
- Bill for previous month's service, shall be paid by Cheque between 8th & 12th day of next month

Rates:-

To be quoted for

- a) Ordinary Tea/ Coffee:60 ml in 80 ml Cup
- b) Special Tea/ Coffee with/ without Sugar: 60ml in 80 ml Cup
- c) Set of Snacks – Wafers, Samosa/ Sandwich/ Dhokala and a small sweet (Pedha/ Burfi)
- d) Monaco Biscuits – Av. 04 per persons.

Special Instructions:

- The bidder should give a list of present clients and experience Certificates etc.
- The bidder should mention Bank A/C details (No, IFSC Code etc.)
- The rates shall be valid for the period ending 31st March 2018.

(Er. A.K.Nighojkar)

Hon. Secretary

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Ref: - IEI/PLC/Tender/Security/2017

DATE : 27/02/2017

The Tender- Quotations are invited from Licensed Contractors for providing following services. on contract basis for the period from 1 April 2017 to 31 March-2018.

Security :

One Security Guard to be provided for 24 hours, with clean and proper uniform, strong and stout, preferable Ex-serviceman.

The duty of the guard will be to maintain discipline in the premises, supervise vehicle parking, extend protection to office bearers and office staff.

The period of service will be from 1st April 2017 to 31st March 2018.

The last date of receiving quotation is 20th March. 2017.